

Lions Eye Institute at Albany, New York, Inc

Patient Referral Policy

Consultants' Management Services LLC (LEI Physicians), Albany Medical Center and other Lions Eye Institute (LEI) approved medical facilities will accept patient referrals from Lions Clubs.

1. Lions may identify individuals (charitable patients) who appear to require subspecialty ophthalmologic services, who do not have private and/or governmental health insurance or the financial means to pay for such services, and who in the absence of assistance from the Lions are not likely to receive the needed ophthalmologic care.
2. Only the Club President and/or Secretary may make referrals. Referral is limited to these two individuals so that the club leaders will know who has been referred, can evaluate the appropriateness of the referral and monitor the progress of the referral.
3. Referrals must be made to the LEI Board President in writing with a copy of the patient referral form and signed HIPAA compliant consent form allowing the exchange of medical information between the patient, Lions and LEI Physicians. LEI Board President, 1220 New Scotland Rd, Slingerlands, NY 12159.
4. Referrals are limited to emergency, diagnostic, therapeutic and/or surgical care. Routine eye care is more appropriately handled by local eye care providers and shall not be referred to the LEI Physicians.
5. The individual will make reasonable attempts to qualify for private charitable health insurance or governmental approved health insurance, ie Medicare, Medicaid, Fidelis, etc. Such attempts will include, but not be limited to, appropriate referrals to both AMC Social Services, NYS Social Services and to the billing service of the LEI Physicians.
6. Requests for information concerning a referred patient may be received. For ethical, legal and confidentially (HIPAA) reasons, information will not be released to a third party unless there is a signed release from the patient.
7. Questions regarding this policy shall be made to the LEI Board President, 1220 New Scotland Rd, Suite 102 , Slingerlands, NY 12159

Revised: 11/10/04
07/24/07
10/25/07